



**Membership Rules issued by the AHANA Board under Clause 3 of By-law No. 2022 – 01 ‘Membership classes, membership application procedures and recognition of non-member credentials’ (Membership Rule 1.2, to be referred to as Membership Rule 1)**

1. For the purposes of these Rules:

- a. **AHA** means Allied Health Assistant, as defined in By-law 2022-01.
- b. **AHANA** means Allied Health Assistants National Association Ltd (ABN 83 658 609 173).
- c. **AHP** means Allied Health Professional.
- d. **Board** means the board of directors of AHANA.
- e. **By-law 2022-01** means AHANA By-law No. 2022 – 01 ‘Membership classes, membership application procedures and recognition of non-member credentials’.
- f. **Certificate III in AHA** means Certificate III in Allied Health Assistance bearing Australian nationally recognised training course code HLT31702, HLT32412, HLT33015 or HLT33021 whether or not the qualification the applicant was conferred at completion of the course refers to a discipline and/or specialisation in addition to the course name.
- g. **Certificate IV in AHA** means Certificate IV in Allied Health Assistance bearing Australian nationally recognised training course code HLT42507, HLT42512, HLT43015 or HLT43021 whether or not the qualification the applicant was conferred at completion of the course refers to a discipline and/or specialisation in addition to the course name.
- h. **Diploma or above in AHA** means a Diploma level or higher qualification, according to the Australian Qualifications Framework, in Allied Health Assistance either offered by an Australian University (or one which is approved as nationally recognised training and appears on training.gov.au, should this occur).
- i. **Insurance Cover** means:
  - i. Public liability (or General and Products) insurance cover of no less than \$1,000,000<sup>#</sup>; and
  - ii. Professional indemnity insurance cover of no less than \$1,000,000<sup>#</sup>;which covers the AHA’s activities while practising as an AHA, whether this is under a policy held by the AHA’s employer or a separate policy taken out by the AHA to cover sole trader or other AHA activities.

<sup>#</sup> Minimum cover only. Each AHA must consider whether this level of cover is appropriate for their personal circumstances.

2. An applicant for the Practising Member (Certified) class of membership must have practised as an AHA within the three years prior to applying for that class of membership, as well as meet the qualification and other practise requirements for entry into that class of membership.



Class of membership	By-Law Ref.	Credentials / qualifications	Practise requirements	Insurance Cover	Competency determination required Y/N	Limit on membership
<b>Practising (Provisional) (Clause 4)</b>	Clause 4.1	Currently practising as an AHA or intending to practise as an AHA in the 12 month membership period	No min. period	YES	NO	NO
<b>Practising (General) (Clause 5)</b>	Clause 5.2	Certificate III in AHA Certificate IV in AHA Diploma or above in AHA	No min. period	YES	NO	NO
	Clause 5.3	Submits evidence the Board agrees is equivalent to attaining same competencies as qualification approved by the Board for Clause 5.2	Determination by Board	YES	YES	NO
	Clause 5.4	Can evidence practise as an AHA for a minimum of 450 hours within a three-year period prior to applying / renewing	450 hours within previous 3-year period	YES	NO	YES. Only available for 3 years from the date approved by the Board. After expiry of that 3-year period, this option cannot be used to apply for a new, or renew, membership.



Class of membership	By-Law Ref.	Credentials / qualifications	Practise requirements	Insurance Cover	Competency determination required Y/N	Limit on membership
<b>Practising (Certified) (Clause 6)</b>	Clause 6.2	Certificate IV in AHA	450 hours within previous 3-year period	YES	YES	NO
	Clause 6.2	Diploma or above in AHA	150 hours within previous 3-year period	YES	YES	NO
	Clause 6.3	Submits evidence the Board agrees is equivalent to attaining same competencies as qualification approved by the Board for Clause 6.2	Determination by Board	YES	YES	NO
<b>Non-Practising (Clause 7)</b>	Clause 7.1	Previously held membership as a Practising Member (General) or Practising Member (Certified)	NO	NO	NO	YES. If practising, must apply for Practising Membership.
<b>Student (Clause 8)</b>	Clause 8.1	Enrolled in or studying a course approved by the Board for the purpose of qualifying as an Allied Health Assistant	NO	NO	NO	YES. If practising, must apply for Practising Membership. Membership can only be held for duration of study plus six months, or until commence practise (whichever is earlier)
<b>Associate (Clause 9)</b>	Clause 9.1	Not required	NO	NO	NO	YES. If practising, must apply for Practising Membership.
<b>Life (Clause 10)</b>	Clause 10.1	Board determination of outstanding service to the AHA profession over an extended period	NO	NO	NO	YES. If practising, must apply for Practising Membership.
<b>Organisation (Clause 11)</b>	Clause 11.2	Meets the requirements of Clause 11.2 of By-Law 2022-01	NO	NO	NO	NO